

# Town of Leicester Work Meeting

## Meeting minutes

March 11, 2025

### Open Meeting

#### Pledge to the Flag

The meeting was called to order by Supervisor Richard White. Gerald Hull led the Pledge of Allegiance.

#### Excused Board Members: None / Full Board Present

Supervisor White noted that there was a full board present, and the town attorney was also in attendance.

### Correspondence & Updates

#### Verbal

Supervisor White reported that Dennis Moore had expressed concern about the flags in the cemetery and Boyd Parker Park. Moore offered to buy and replace flags if the town provided them. White mentioned there was an extra flag in the office that could potentially be used.

#### Water salesman

Supervisor White thanked the highway department for installing the new water salesman. Russell Page reported that users appreciated the ability to use paper currency, though there had been a minor issue with quarters that was resolved.

#### Speed Signs

Supervisor White announced that the speed signs had arrived and asked board members to consider potential locations for installation.

#### Text Message: Feb 16th - Condition of Roads

Supervisor White addressed a text message he received on February 16th complaining about the highway department's response to an ice storm. He defended the department's work, stating they had been out twice that morning before the complaint was received. Jason Yasso commented that the town's road maintenance appeared better than neighboring municipalities this winter.

#### HR Manual

Supervisor White and Jason Yasso reported on a phone interview conducted with a consultant regarding the HR manual. They expect to receive a draft in about five weeks.

#### Committee on Open Government

Supervisor White discussed a letter from the Committee on Open Government regarding the requirement for municipalities to have a .gov website. The board discussed the timeline for implementation and potential exemptions for smaller towns.

### Snow & Ice agreement with State/County

*Resolution 03012025: Councilmember Karen Roffe motioned to adopt the resolution to extend the state snow and ice contract between the state and county. Councilmember Gerald Hull seconded. Motion carried unanimously.*

Supervisor White presented the new snow and ice agreement from Livingston County Highway Department, extending the contract from 07/01/2024 to 06/30/2029. The board discussed the agreement and voted to approve it.

## **Livingston County Highway**

*Resolution 03052025: Councilmember Jason Yasso motioned to allow the supervisor to sign the IMA with the county. Councilmember Matt Durbin seconded. Motion carried unanimously.*

Supervisor White presented an agreement from Livingston County Highway Department for a second one-year extension on the Intermunicipal Agreement for Equipment, Machinery Tools and Services Sharing. The agreement included a 5% increase over the previous year. The board discussed and approved the agreement.

## **Cleaning Contract**

### **Pending Quote**

Supervisor White reported that he was seeking quotes for the cleaning contract. He mentioned that Warren's had submitted a new contract, and ServiceMaster was scheduled to provide a quote the following day.

### **New Contract**

Supervisor White stated that he would have more information on the new cleaning contract for the next meeting.

## **Lawn Mowing Contract**

Supervisor White mentioned that he was waiting for a new lawn mowing contract submission. He noted that the water tank should be removed from the contract, and additional areas around the salt barn and old wooden barn should be included.

## **Cemetery Services Rates 2025**

Supervisor White reported that Western New York had submitted their 2025 rates for cemetery services, which were like the previous year's rates. He mentioned that Schneider Brothers did not respond to a request for a quote.

## **Town Attorney**

### **Loan Cost: Tarpon Towers buy down**

Town Attorney James Campbell reported on his discussion with Tarpon Towers' bond counsel regarding the deficiency in the water account. He explained that issuing deficiency notes would require a special process and might be expensive, estimating between \$5,000 and \$20,000. Supervisor White requested to table the issue until the next meeting to review past finances.

### **Salary vs Hourly Laws**

This item was deferred to the executive session due to potential discussion of personal information.

## **White Creek Solar Update**

Town Attorney James Campbell provided an update on the White Creek Solar project. He reported that the project had received its permit from the Office of Renewable Energy Siting. The town was working to finalize the host community agreement, with the main outstanding issue being a claw back provision related to special district taxes, specifically fire district taxes. Campbell explained the complex analysis involved in determining an appropriate cap for these taxes and the ongoing negotiations with the solar company.

## **Highway**

### **New Dump Truck**

Highway Superintendent Russell Page presented research on a new dump truck. He recommended an International truck with a cost of \$288,318.85, which included savings from piggybacking off an Onondaga County bid. The board discussed payment options and the timeline for delivery.

*Resolution 03022025: Councilmember Gerald Hull motioned to move forward with purchasing the truck. Councilmember Jason Yasso seconded. Motion carried unanimously.*

## **Surplus Water Supplies**

Supervisor White presented a list of water supplies owned by the Old Cuylerville Water District. He asked the board to consider options for these supplies, such as keeping them, offering them to the village or water authority, or disposing of them.

## **Court Audit**

*Resolution 03032025: Gerald Hull motioned to accept the audit conducted by Karen Roffe and Matt. Councilmember Jason Yasso second. Motion carried unanimously.*

Supervisor White presented the results of the court audit conducted by board members Karen Roffe and Matt for Justice Scofield and Justice Smith's last three months on the bench. The board voted to accept the findings of the audits.

## **SLA Solutions**

*Resolution 03042025: Councilmember Karen Roffe motioned to adopt resolution 03042025 and have the supervisor sign. Councilmember Jason Yasso seconded. Motion carried unanimously.*

Supervisor White presented a request from Brian's USA Diner to apply for a liquor license for wine and beer. The board discussed waving the 30-day notification period and voted to authorize the supervisor to sign a letter in support of waving the period.

## **Old Cuylerville Water District**

*Resolution 03062025: Councilmember Jason Yasso motioned to authorize the supervisor to submit a request to the water and sewer authority for the back water bills, resolution 03062025. Councilmember Karen Roffe second. Motion carried unanimously.*

Supervisor White explained that the town had been paying for the electric service for the Old Cuylerville Water District for the past year after it was switched to the county. He requested permission to submit the bills paid in 2024 back to the county for reimbursement. The board approved the request.

## **Other Items**

The board discussed various topics, including:

- The status of the Pine Tavern water district project includes potential delays in district formation and grant application deadlines.
- The installation of fiber optic lines by various companies in the area, including Empire Access and Frontier.

## **Executive session**

The board entered the executive session at an unspecified time to discuss legal issues with the town attorney.

The board came out of the executive session at 8:35 PM and reported no action taken.

*Councilmember Jason Yasso motioned to adjourn the meeting. Councilmember Karen Roffe second. Motion carried unanimously.*

The meeting was adjourned.