

Town of Leicester

Official Publication

January 2, 2025 at 03:00 PM

2025 Organizational Meeting

1. Pledge
2. Excused:
3. Appointment - Code Enforcement - Appoint Sean Sullivan until his replacement is found.
4. Appointment of Town Accounting Bookkeepers and Payroll Firm for 2025 - Appoint Kaufman Utz Accounting LLC per the attached agreement and Authorize Town Supervisor to sign said agreement.
5. Designate Official Town Newspaper for 2025 - At the Town Boards discretion -Livingston County News
6. Millage Rate - Set the 2025 millage rate for town business to IRS rate, presently at .70 per mile.
7. Appoint Town Historian for 2025 - Appoint Karen Roffe as town historian
8. Supervisor to appoint Deputy Supervisor for 2025 - Supervisor appoints Jason Yasso as Deputy Supervisor
9. Appoint Record Management Person for 2025 - Appoint Amy Neuman to serve at the town boards discretion
10. Town Clerk to Appoint deputy for Vital Statistics for 2025 - Appoint Kim Reitz to serve at boards discretion.
11. Appoint 2025 Teen Youth Board Representative. - Appoint Renee Fanaro to serve at the boards discretion.
12. Appoint Planning Board Representative for 5 yr term - To be appointed when candidate is found
13. Appoint Town Engineers for 2025 - Appoint Clark Patterson Lee to serve at town boards discretion.
14. Appoint Town Attorney for 2025 - Appoint Kirk and Campbell attorney James Campbell
 - a. Appoint Conflict Attorney for 2025 - Appoint Dwight Kanyuck as secondary council to cover in event of a legal conflict with Town Attorney.
15. Appoint Depositing Clerk for OLCWD for 2025 - Amy Neuman to serve at boards discretion.
16. Set Town Clerk / Tax Collector hourly rate for 2025. - Amy Neumann 23.27 per hr.
17. Set Court Clerk / Deputy Town Clerk rate of pay - Kim Reitz \$20.09 per hr.
18. Town Clerk to Appoint Deputy Town Clerk / Deputy Tax collector for 2025 - Amy has presented Kim Reitz
19. Petty Cash for Tax Collector for 2025 Tax Warrant - \$200.00 to be turned back over to the Town at the end of 2025 warrant.
20. Town Highway Superintendant to appoint his Deputy at \$1.50 per hr added to his rate of pay. - He appoints, Todd Lubanski
21. Allowing the Town Highway Superintendant to be allowed to spend up to \$5,000.00 for supplies, materials etc. for 2025
22. Set the Part Time Hourly Rate for Highway Department Workers. - \$16.00 per hour with time and a half for hours worked over 40hrs per week.
23. To set the rate of pay for machine operators for 2025 - \$20.60 per hour

24. Set the Cemetary and Parks Hourly Rate for 2025. - \$21.63 per hour.
25. Appoint the Cemetary Caretaker for 2025 - John Yasso to serve at the boards discretion.
26. Set rate of pay for Board of Assment Review for 2025 - \$75.00per day for grievance Day and \$25.00 per day for attending a training class at the Town Boards discretion.
27. Set rate of pay for Planning Board Members and Zoning Board members for 2025 - \$25.00 per meeting.
28. Billing and Collector for the OLCWD for 2025 - Kim Reitz to serve at the boards discretion.
29. Appoint the Clerk of the Zoning and Planing Board for 2025 - Amy Neumann to serve at the Town Boards discretion.
30. Set the Town Hall Hours for 2025 - Normal Hours 8AM to 12PM and 12:30 - 4:00PM, Monday - Thursday, Closed for National Holidays, all at the discretion of the Town board.
31. Set Board Meeting Times for 2025 - Meeting on the Second and fourth Tuesday of the month at 7PM, unless otherwise posted by the Board.
32. Appoint the 2025 Representative to the Trafic Safety Board. - Appoint Dennis Prevost
33. Appoint the Alternate to the Traffic Safety Board for 2025. - Russell Page to serve at the boards discretion.
34. Zoning and Code Enforcement Officer and 911 House Numbering Official for 2025 - Sean Sullivan or his replacement to serve at the discretion of the board.
35. Approval for advanced payment of claims for 2025. - Public utility Services, Postage, Freight and express charges, and Health insurance, at the boards Discretion,.
36. Appointment to the Planning Board for a five year term commencing 01/01/2025 - RE-Appoint Paula Smith
37. Appointments to the Zoning Board for a term of 5 years comencing on 01/01/2025 - Appoint Michael Parsons and Donald Kane
38. Resolution 01012025 - Motion to accept appointments and rates listed above.
39. Oaths of Office: - Administer the Oath of Office, for the appointee's present
40. ADJOURNMENT - Motion to adjourn

Posted December 31, 2024 on the town's website (<https://www.townofleicester.org>).

Amy Lynn Neumann