

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, DECEMBER 20, 2022, AT 7:00 P.M.

The Regular/Public Hearing Meeting of the Leicester Town Board was held on Tuesday, December 20, 2022, at 7:00 p.m. at the Leicester Town Hall.

Present: David Fanaro, Supervisor; Jason Yasso, Karen Roffe, Gerald Hull, Matthew Durbin, Councilmembers; Russell Page, Highway Superintendent; James Campbell, Town Attorney; Amy Neumann, Town Clerk.

Others: Renee Fanaro, John Yasso, Jim Kane, Sam Bodratti.

Highway Superintendent, Russell Page:

HIGHWAY SUPT. REPORT

DECEMBER 2022

- Completed inspections on the trucks.
- Some snow and ice removal. (Eleven days out of the past 35)
- Hauling in salt, replenishing the pile.
- Hauled in a couple loads of ice control sand.
- Equipment service and repair.
- Finished making a pass around town, mowing the backside of the ditches.
- Started doing some sign replacement.
- Started doing some shop cleanup, turned in some scrap steel.

“WATER BUSINESS”

- Dug up the valve on School Street to shut the water service off to the Christiano meter pit and changed the water meter.
- Had the annual review of operations with the Livingston County Health Dept.
- Guys attended a water class put on by the Livingston County Health Dept.
- Repaired a curb box at 5440 Upper Mt. Morris Rd. for the Village.
- Installed a water meter at 2871 Jones Bridge Rd.
- Covered the daily water operations for the Village from Dec. 15th to Dec. 18th while Chris Young was on vacation.

Highway Superintendent mentioned the Highway Crew was trying to use up their vacation time before the end of the year as time allows. Russ Page has been in conversations with the Insurance Company regarding damage that happened on River Road to a Fire Hydrant. The Insurance Company Progressive that will be paying for property damage is proposing with the age of the fire hydrants depreciation value that the Town accept the payment of 15% less than the initial Invoice \$5,213.68 from the Town to \$4,665.10. A reduction of \$558.58. The Whole

Town Board agrees to this amount of \$4,665.10. The Highway Superintendent will contact the insurance company to relay the message.

Code Enforcement Report, Sean Sullivan:

Code Enforcement report

11/16/2022 – 12/20/2022

12/02/2022 Preparation for court date with Jim Campbell regarding the property maintenance issues on Lance Lawton's property located at 4704 York Road.

12/05/2022 Meet briefly with Jim Campbell prior to the court appearance of Lance Lawton. After much discussion, Judge Smith decided to not impose a penalty and to extend our timeline for the cleanup of the property until April 15, 2023. Mr. Lawton brought photocopies of registrations for 4 cars that are on the lot. He had made some progress on cleaning up the property, removing two vehicles just before the court proceedings. I asked Mr. Lawton to remove the price signs from the cars as he does not have a permit to operate a used car lot. Judge Smith made it clear that he should not take the TOL willingness to work with him on the cleanup timeline as a pass on his responsibilities regarding the condition of the property.

12/05/2022 Processed permit for a roof top solar installation on Kenneth Mock's barn located at 2172 Perry Road.

12/16/2022 Processed permit for Laura Sandras to place a shed on her property located at 2434 Peoria Road.

12/16/2022 Studied the TOL Subdivision Law

12/16/2022 Spoke with Barbara Beach regarding minimum lot size and road front. Barbara had a question regarding a scenario where someone owns a piece of property, erects a pole barn and wants to come up for 4 months a year and stay in their travel trailer on the property.

12/16/2022 Inspected framing and plumbing on the addition at Lisa Donnelly's home located at 2680 Perry Road. Passed with a couple changes.

12/20/2022 Inspected insulation at Lisa Donnelly's home 2680 Perry Road. Passed

12/20/2022 Spoke briefly with Jim Campbell regarding a request for a lot line adjustment/ property combination regarding Dean Pendergast property located at 3010 Cuylerville Road. After speaking with Jim, I advised Mr. Pendergast to contact the Livingston County Real Property Department for guidance and then follow up with the CEO office to review the next steps.

The sign for East Hill Creamery located on Perry Road has been removed.

I spoke with Russ Page regarding a couple issues he observed and will follow up on those later this week.

1. A barn on the corner of Gibsonville Road and Perry Road has collapsed and may be a hazard.
2. There is a large shed that has been placed on a property on Brian Road without a permit.

Old Business:

Village Concert Series, Sam Bodratti: Sam Bodratti, Deputy Village Clerk had received message about the Towns Donation of \$500.00 towards the Village Concert Series and Request of having Town listed as a sponsor. Sam showed the Town Board an example of the Village Concert Series banner with the Town listed as a sponsor. The Concert Series will run June 8, 2023, to August 20, 2023. Sam discussed all the ideas for the concert series to be held this year and Thanked the Town Board for the Donation from Town.

Traffic Safety Board: Kathleen O'Hara will still be on the traffic safety Board with Russ Page as Alternate.

Rt 36: There is a little money left from the Rt 36 balance and it was suggested to put toward the invoice from Bonaldi for Payment in full for \$718.82. Supervisor will follow up.

Sewer Petitions Discussion with Supervisor: Supervisor Fanaro is requesting help within the districts to pass petitions in Sewer District 1 and Sewer District 2. Town Attorney, James Campbell recommended that the Town Board find residents in favor of the Capitol Improvement Project to pass the petitions and Witness.

Town Water, Jason Molino: Presentation 2022 Jason Molino suggested that the water base rate of \$25.00 be bumped to \$40.00. This would have to have a public Hearing to increase water base rate. Special District liaison was also recommended to work with water guys doing these steps going forward. Gerald Hull volunteered to be the Town Board Liaison to meet with guys every two weeks. THM analyzer would be a zero charge from the county to have LCWSA take test to Batavia.

New Business:

Agreement for the Sale of Water from Village of Leicester: Discussion regarding the agreement and this was tabled till next meeting. No action taken.

NOCO, Supervisor Discussion: HVAC Energy Assessment would like to do a presentation and Assess the Municipal Building and Highway Barns. Supervisor would like to proceed with an assessment of the Town Barn and Municipal Building and Town Board agrees. The supervisor agrees to follow up with HVAC.

New Year Meeting Dates:

Supervisor Fanaro asked if the Town Board would like to keep meetings the same, two board meetings per month or only one. Town Board would like to keep two board meetings per month and cancel when necessary.

Please take notice, The Work Meetings will be held on the second Tuesday of the Month, unless falling on a Holiday at 6:00 p.m. Regular Leicester Town Board Meetings for the year 2023, Shall be held on the third Tuesday of the Month, unless falling on a Holiday, at 7:00 p.m. All meetings to be held at the Leicester Town Hall, 132 Main Street Leicester, New York 14481 Meeting Dates are as Follows:

JANUARY 2, 2023, ORGANIZATIONAL MEETING 8:00 A.M.

JANUARY 10, 2023

JANUARY 17, 2023

FEBRUARY 14, 2023

FEBRUARY 21, 2023

MARCH 14, 2023

MARCH 21, 2023

APRIL 11, 2023

APRIL 18, 2023

MAY 9, 2023

MAY 16, 2023

JUNE 13, 2023

JUNE 20, 2023

JULY 11, 2023
JULY 18, 2023
AUGUST 8, 2023
AUGUST 15, 2023
SEPTEMBER 12, 2023
SEPTEMBER 19, 2023
OCTOBER 10, 2023
OCTOBER 17, 2023
NOVEMBER 14, 2023
NOVEMBER 21, 2023
DECEMBER 12, 2023
DECEMBER 19, 2023

Year End Transfers:

TOWN OF LEICESTER

PLEASE MAKE THE FOLLOWING BUDGET MODIFICATIONS AT YOUR NEXT MEETING:

GENERAL FUND-TOWNWIDE

A1910.4 Unallocated Insurance, Contr Expend \$ 3,500.00

A5132.4 Garage, Contr Expend \$ 3,500.00

A8810.4 Cemetery, Contr Expend \$ 7,627.00

TOTAL: \$ 14,627.00

A1110.4A Justice Court Grant \$ 777.00

A1330.4 Tax Collection, Contr Expend \$ 150.00

A1410.1 Town Clerk Svc \$ 3,000.00

A1410.4 Clerk,contr Expend \$ 50.00

A1420.4 Attorney Contr. \$ 4,900.00

A1450.4 Elections, Contr Expend \$ 1,000.00

A1680.4A Central Data Process, Contr Expense \$ 3,000.00

A1989.4B High Bank Solar \$ 250.00

A1989.4D White Creek Solar \$ 400.00

A7110.4 Parks, Contr Expend \$ 500.00

A8160.4 Refuse & Garbage, Contr Expend \$ 600.00

TOTAL: \$ 14,627.00

GENERAL FUND-OUTSIDE VILLAGE

UNANTICIPATED REVENUE

Transfer From: B2555 Building And Alteration Permits \$ 1,415.00

TOTAL: \$ 1,415.00

Transfer To: B8020.4 Planning, Contr Expend \$ 525.00

B9010.8 State Retirement, Empl Bnfts \$ 890.00

TOTAL: \$ 1,415.00

TOWN OF LEICESTER

PLEASE MAKE THE FOLLOWING BUDGET MODIFICATIONS AT YOUR NEXT MEETING:

Transfer To:

Transfer From:

HIGHWAY FUND- TOWNWIDE

Transfer From: DA9060.8 Hospital & Medical Ins, \$ 1,000.00

TOTAL: \$ 1,000.00

Transfer To: DA5148.4 Services Other Govts, Contr Expend \$ 1,000.00

TOTAL: \$ 1,000.00

HIGHWAY FUND- OUTSIDE VILLAGE

Transfer From: DB2300 Transportation Services, Other Govts \$ 39,513.00

DB2801 Water Fund Svc \$ 4,000.00

DB3501 Chips \$ 100,000.00

TOTAL: \$ 143,513.00

Transfer To: DB5110.1 Maint of Streets, Pers Serv \$ 7,035.00

DB5112.2 Chips \$ 135,280.00

DB9030.8 Social Security, Empl Bnfts \$ 1,138.00

DB9055.8 Disability Insurance, Empl Bnfts \$ 60.00

TOTAL: \$ 143,513.00

Appointments for Organizational Meeting:

Planning Board Member, Rich Neumann: Term Expired December 31, 2022, Reappointment for January 1, 2023, to December 31, 2026

Board of Assessment Review, Andrew Muscarella: Term Expired September 30, 2022, Reappointment for October 1, 2022, to September 30, 2026.

These will take place at the Organizational Meeting at Town Boards Discretion.

Financial Reports: A Motion was made to approve by Councilmember Karen Roffe and Seconded by Councilmember Jason Yasso.

Motion carried. Ayes 5, Noes 0.

Audit Bills: A Motion was made to audit and pay bills by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe.

General Fund A	Claim # 262-298	\$ 15,944.50
General Fund B	Claim #	\$ 0.00
Highway DA	Claim # 93-102	\$ 29,293.69
Highway DB	Claim # 71-74	\$ 1,336.32
Water Capitol	Claim # 28	\$ 270.00
Street Lighting 1	Claim # 12	\$ 283.64
Street Lighting 2	Claim # 12	\$ 498.76
OLCWD	Claim # 100-106	\$ 3,842.59
Total		\$ 51,469.50

Motion carried. Ayes 5, Noes 0.

Executive Session: A Motion was made to move to executive Session to discuss a particular Employees Work History at 9:08 p.m. by Councilmember Gerald Hull, and Seconded by Councilmember, Jason Yasso.

Motion carried. Ayes 5, Noes 0.

Regular Session: A Motion was made to move back to Regular Session at 9:21 p.m. by Councilmember Gerald Hull, Seconded by Karen Roffe.
Motion carried. Ayes 5, Noes 0.

Adjournment: A Motion was made to adjourn the meeting at 9:22 p.m. by Councilmember Gerald Hull and Seconded by Councilmember, Karen Roffe.
Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk