

Town of Leicester Work Meeting December 10, 2024, at 7:00 P.M.

Meeting minutes

Present:

Supervisor, Richard White; Councilmembers, Jason Yasso, Gerald Hull and Karen Roffe; Highway Superintendent, Russell Page; Amy Neumann, Town Clerk

Excused:

Councilmember Matthew Durbin

Others:

Rich Neumann, John Yasso, Jim Kane, Wayne Scofield

Pledge to the Flag

Correspondence General Info

Traffic Safety Board: Position Open - Denis Prevost interested

Supervisor Richard White reminded the board that Dennis Prevost had expressed interest in the open Traffic Safety Board position. He suggested that if no one else showed interest, they could appoint Prevost at the first meeting if there were no objections. There was some brief discussion to clarify the correct spelling of Prevost's name.

Village Park looks Great - several compliments

Supervisor White noted that many people had already commented on how nice the village park looks this year. Karen Roffe mentioned that the person responsible for the park was currently at home with a new grandchild.

New Gazebo location

Supervisor White reported that he and Russell Page had staked out a location for the new gazebo. Karen Roffe suggested possibly rotating it 180 degrees to avoid blocking the stone monument in the back. They discussed options for adjusting the gazebo placement or potentially moving the stone marker. The board also considered issues of handicap accessibility and sidewalk placement. Karen Roffe recommended getting the nearby "torture tree" trimmed before installing the gazebo, due to potential access issues. Supervisor White informed the board that an arborist was scheduled to trim the tree on December 16th and 17th, weather permitting.

Arborist to Trim Tree at Boyd and Parker Park

This item was discussed earlier in the meeting under the "New Gazebo location" agenda item. Supervisor White mentioned that an arborist was scheduled to trim the tree on December 16th and 17th, weather permitting.

Highway Department Floor and Window

Supervisor White and Russell Page met with Pat Caldwell Construction regarding the highway department floor. Caldwell advised against attempting repairs at this time, suggesting they wait until the floor deteriorates further before replacing it entirely. Caldwell also examined a window header and was expected to send an estimate for repairs, though Supervisor White speculated it might be a relatively small project costing \$1,200 to \$1,500.

Looking into Program for Minutes/Agenda

Karen Roffe presented information on a new software program being considered for managing meeting agendas and minutes. The program, costing \$1,188 per year, would allow for 5 meetings per month across multiple boards. It includes features for agenda creation, voice transcription, and automatic summarization of

discussions. Roffe noted that while the AI-generated content still requires some manual editing, it could potentially reduce a 6-hour process down to 1.5 to 2 hours. The board discussed the potential benefits and cost, with Roffe offering to cover the expense from her contractual budget if approved.

ARPA Funds: Budget Transfers Next Tuesday?

Supervisor White mentioned that budget transfers related to ARPA funds would be addressed at the next Tuesday's meeting.

Third Village Payment Due by 15th - In Abstract

The board was informed that the third village payment, due by December 15th, was included in the current abstract and would likely be paid by Friday.

Discuss Tarpon Towers Buy Down Next Week with Final Numbers

Supervisor White informed the board that Tarpon Towers was still interested in a buyout option. He mentioned that the exact figure, believed to be around \$80,000, would be presented at the next meeting on Tuesday. The board briefly discussed the current arrangement, including the \$1,000 monthly payment and provisions for additional carriers. They also touched on the complexities of how the funds could be used, given that the income is tied to water district property.

Exit Meeting with Auditors Next Tuesday

Supervisor White announced that the auditor wanted to conduct an exit interview with him the following Tuesday. He estimated it would be brief, lasting about 15 minutes, and mainly focused on next steps in the process. A more detailed meeting with the full board was expected to take place in January.

New Rules for Public Works Projects as of 12/30/24

Supervisor White informed the board about new state regulations for public works projects starting December 30th. Contractors will now need to be registered with the State of New York to bid on projects. This change will require updates to the town's procurement policy. The board briefly discussed the implications of this new rule, including its potential impact on small business owners and taxation.

Action 120124: Abstract of Claims \$116,690.72

Motion to approve the abstract of claims for \$116,690.72 was made by Jason Yasso and seconded by Gerald Hull. The motion carried unanimously. Ayes 4, Noes 0.

Action 120224: Approval of Minutes from November 7th and 12th 2024

Motion to approve the minutes from November 7th and 12th, 2024 was made by Jason Yasso and seconded by Karen Roffe. The motion carried unanimously. Ayes 4, Noes 0.

Adjournment

Motion to adjourn was made by Jason Yasso and seconded by Karen Roffe. The motion carried unanimously.

Respectfully Submitted by,

Amy L. Neumann, Town Clerk