

# Town of Leicester Regular Meeting

## November 26, 2024, at 7:00 P.M.

### Meeting minutes

#### Present:

Supervisor, Richard White; Councilmembers, Jason Yasso, Gerald Hull, Karen Roffe, Matthew Durbin; Highway Superintendent, Russel Page; Town Attorney, James Campbell; Town Clerk, Amy Neumann

#### Others:

LCWSA Director, Jason Molino; Clark Patterson Lee Town Engineer, Eric Weis; Rob Semmel, Lisa Semmel, Tim Archibald, Mark Valentino, Francine, Valentino, John Yasso, Rich Neumann, Dennis Prevost, James Kane

#### Open Meeting: Pledge to the Flag

Karen Roffe led the Pledge of Allegiance.

#### Jason Molino: Update on Water District

Jason Molino and Eric provided an update on the water survey and potential water district expansion. Key points included:

Eric noted this was a first draft and the plan would likely evolve. He recommended conducting an income survey to potentially qualify for better interest rates on funding.

James Campbell explained the legal steps for forming a water district, including the map plan report and options for district formation by petition or board action.

<https://lcwsa.us/projects/>

#### Supervisors Monthly Report

The Supervisor's monthly report from the accountant was received.

#### Cuylerville Fire Dept: Report

The Cuylerville Fire Department report was received.

#### Leicester Fire Department: Report

The Leicester Fire Department report was received.

#### Code Enforcement: Report

The Code Enforcement report was received.

#### Highway Department: Report

The Highway Department report was received.

#### Traffic Safety Board: Position Open

The Traffic Safety Board position remains open. The board is seeking candidates to fill this position.

#### Code Officer: Report? New Address on 20A, No applicants, Village?

Supervisor White reported that Raleigh Homes on Route 20A is reopening. Due to insufficient numbering, one property to the east will need to have its number changed. The area will need to be renumbered. No applicants have been received for the Code Officer position. The board discussed potentially sharing a code enforcement officer with the village but noted issues with reliability and responsiveness of the current village officer.

### [Board Of Assessment Review: James Kane's Term expired 9/24 willing to set another term](#)

James Kane's term on the Board of Assessment Review expired in September 2024. He expressed willingness to serve another term.

### [Demolition of Bathrooms done, reclaim lawn space and box out for Gazebo pending. Benches or Tables](#)

Supervisor White reported that the bathroom demolition was completed. The town highway crew did a good job. Topsoil is in place, but seeding will wait until spring. The gazebo is planned to be placed about 15-20 feet off the blacktop. The area will be boxed out for the gazebo, which is expected to be ready in mid-January or possibly sooner.

### [Highway Department: Boardroom Floor secured](#)

Supervisor White noted that the highway department had addressed floor issues in the boardroom, removing a hump and improving the levelness.

### [Quote on water salesman: Quote accepted, awaiting shipment](#)

The quote for the water salesman was accepted last week and they are now awaiting shipment.

### [LCWSA — Re-levy unpaid water bills to tax bills — Need resolution \(below\)](#)

The Livingston County Water and Sewer Authority needed to re-levy unpaid water bills to tax bills.

### [Dana Grover — Valentino area in Cemetery, approved in 2022 but never completed](#)

Supervisor White discussed the Valentino cemetery plot purchase that was approved in 2022 but never completed. The board had previously authorized paying Dana Grover \$500 to survey and stake the area. The board confirmed the original agreement to sell plots to the Valentinos at \$650 per plot, despite subsequent rate increases. Supervisor White will have Dana Grover finalize the survey and staking to complete the sale.

### [Livingston County Highway Department: Needs the board to approve a five-year extension to the NYS Snow and Ice Contract](#)

The Livingston County Highway Department requested approval for a five-year extension to the New York State Snow and Ice Contract.

### [Livingston County Highway Department: IMA Extension 01/01/2025 to 12/31/2025](#)

The Livingston County Highway Department requested a one-year extension for the Intermunicipal Agreement for equipment rental. The board did not foresee any issues with this extension.

### [White Creek Solar — Virtual Public Hearing](#)

James Campbell informed the board that the White Creek Solar virtual public hearing is scheduled for December 10th at 6 PM. Information about accessing the virtual hearing is available on the White Creek AES website.

### [Information: Michael Parsons and Don Kane terms are up this year and we are still down one position if anyone knows of a possible candidate](#)

Supervisor White noted that Michael Parsons and Don Kane's terms are expiring at the end of the year. The board will reach out to them to see if they are interested in continuing to serve. There is also one open position on the board. Board members were asked to consider potential candidates for these positions.

### Court Audit due again Did after the first of the year last year. Inside or out?

The board discussed the upcoming court audit. They decided to continue conducting the audit internally, with Karen and Matt performing the audit as they had in previous years.

### Next year's meeting dates: continue as is?

Amy Neumann is working on the meeting schedule for the next year and will have it prepared before the next meeting. The current meeting schedule appears to be working well for board members.

### ARPA Funds: Ideas

Supervisor White reminded the board that there are still approximately \$40,000 to \$50,000 in ARPA funds available. The board discussed potential uses, including:

The board will seek quotes for these projects and explore other potential uses for the remaining ARPA funds.

### Actions

#### 111224: Motion to approve the appointment of James Kane to the Leicester Board of assessment review

Motion to approve the appointment of James Kane for a five-year term to the Leicester Board of Assessment Review, backdated to September 2024. Motion: Karen Roffe Second: Jason Yasso

The motion carried unanimously.

#### 111324: Motion to approve the LCWSA to re-levy unpaid water bills from the attached list of Leicester's residents to their 2025 tax bills, the re-levy amount being \$2,237.16 and said report is attached.

Motion to approve the LCWSA to re-levy unpaid water bills from the attached list of Leicester's residents to their 2025 tax bills, the re-levy amount being \$2,237.16. Motion: Gerald Hull Second: Karen Roffe

The motion carried unanimously.

#### 111424: Motion to accept the NYS/LCHD Snow and ice control agreement for the period of 07/01/2024 to 06/30/2029.

Motion to accept the NYS/LCHD Snow and Ice Control agreement for the period of 07/01/2024 to 06/30/2029. Motion: Matthew Durbin Second: Gerald Hull. The motion carried unanimously.

#### 1124: Motion to confirm Dana Grover to complete the survey of the Valentino section of the cemetery and pay him \$500.00 for said services.

This motion was not formally made, as the board determined it was unnecessary. Supervisor White will proceed with having Dana Grover complete the survey based on previous authorizations.

#### 1124: Motion to complete the Valentino Plots purchase as previously agreed on in 2022.

This motion was not formally made. The board confirmed the original agreement to sell 2 plots to the Valentinos at \$650 per plot. Supervisor White will proceed with finalizing the sale once the survey is completed.

### Pre-pay Claims: \$68,055.07

Motion to approve payment of pre-pay claims totaling \$68,055.07. Motion: Jason Yasso Second: Gerald Hull

The motion carried unanimously.

### Executive Session: N/A

No executive session was held.

## Adjournment

Motion to adjourn the meeting. Motion: Jason Yasso Second: Karen Roffe

The motion was carried unanimously, and the meeting was adjourned.

Respectfully submitted by

Amy L. Neumann, Town Clerk